

**BOMB THREAT PROCEDURES
(EXHIBIT)**

Stay calm.

1. Keep the caller talking for as long as possible
2. Ask the caller to speak louder, slower, etc.
3. Ask caller to repeat
4. Do not hang up the telephone but lay the receiver down on the desk, if and when the caller hangs up

CHARACTERISTICS NOTED (Please complete as much of the following as possible)

1. CALLER'S EXACT WORDS _____

(Use reverse of this paper if necessary)

2. WHAT BUILDING IS THE BOMB IN _____
EXACT LOCATION _____
3. WHAT TIME IS THE BOMB SET TO EXPLODE _____
4. BACKGROUND SOUNDS _____

5. CALLER'S DESCRIPTION
a. male _____ female _____
b. adult _____ child _____
c. race _____
d. accent _____
e. speech impediments _____
f. attitude _____
g. when bomb is to explode _____
- Time and date _____
Person receiving call _____
Estimated age _____

BOMB THREAT PROCEDURES, EXHIBIT (Cont.)

6. PLEASE CIRCLE APPROPRIATE RESPONSE:

<u>TONE</u>	<u>SPEECH</u>	<u>LANGUAGE</u>	<u>ACCENT</u>	<u>MANNER</u>
Loud	Fast	Excellent	Local	Calm
Soft	Slow	Good	Not local	Angry
High Pitch	Distinct	Fair	Foreign	Coherent
Low Pitch	Distorted	Poor	Caucasian	Incoherent
Raspy	Stutter	Cursing	Black	Righteous
Pleasant	Nasal		Latin American	Emotional
	Disguised			Excited
				Rational
				Irrational
				Deliberate
				Laughing

ADDITIONAL COMMENTS: